

PART II: Other actions for coaches to get ready to the season.

Hello All AYSO Region 43 Head and Assistant Coaches,

It looks like we will have a great turnout for our meeting this Sunday, August 8, 2010. I look forward to seeing you there.

In preparation for the start of the Fall 2010 season, there are several other items that each of you will need to follow-up on. I apologize for the length of this email, but each of these steps can be complex and in order to avoid too many "support" questions, I would prefer to be more detailed here than not. The key items spelled out below are:

- 1) Registering as a Volunteer on eAYSO and printing out your forms for the Coaches Meeting
- 2) Training requirements and how to find and register for classes. There are NEW requirements and processes here.

BEFORE THE COACHES MEETING

Register on eAYSO: National AYSO hosts its database and applications at www.eayso.org. THIS IS A DIFFERENT DATABASE THAN WebYouthSoccer, WHERE YOU REGISTERED YOUR CHILDREN AND SIGNED UP TO VOLUNTEER. Even if you registered last year, you need to renew your registration annually.

Everyone needs to go to www.eayso.org. At the home page, you will be given the option to start a new registration (required for all first time volunteers) or sign-in using your email account. [NOTE: Please do NOT register your children as players through this process.]

Returning: If you remember your password, you can log in right away. Otherwise, you can choose "Forgot my password" and you will be prompted for secret question. Your password will be reset and sent to your email address. Once you are into your account, choose the option to "Apply as a continuing adult volunteer." You should see your volunteer record. If you do not, please contact me to let me know.

First time registrants: Click on First Time registrants. At the next screen, choose the option "I want to do my part as an AYSO volunteer." When prompted to set up an account, I highly encourage you to do so now. This will allow you to get to your personal records in the future (e.g., see training below). On the next screen, choose the option to "Apply as an adult volunteer."

ALL: The application process will now walk you through several steps: [NOTE: As a returning volunteer, many of the fields should be pre-populated.]

- Step 1: Select a Region: We are Region 43 serving Los Altos (and parts of Mountain View). Follow the steps to get to Region 43.
- Step 2: Personal Info: Complete all the required fields.
- Step 3: Volunteer Job: Select either Team Coach or Assistant Coach as appropriate
- Step 4: Personal Reference: You will need the contact information from a personal reference, including street address and phone number. Complete the required fields.
- Step 5: Professional Reference: You will need the contact information for your current work (or prior work), education, church or other organization for reference. It also asks for any other volunteer work with youth organizations. Please complete the required fields.
- Step 6: Region Information: Nothing for you to do at this stage. Click Next.
- Step 7: I agree: Read the agreement terms and if you agree, please click I agree. NOTE: if you would like to receive a copy of the background check, there is an opportunity to check a box to

request that information.

Signature page: Complete the information and click "Submit". Do not forget to check "I agree"

- You have completed the registration process and will be returned to the Home page for your account.

Print TWO copies of the Registration Form and bring them to the Coaches Meeting: At the Coaches Meeting, we will be checking IDs with your forms. This is a REQUIRED STEP before you can officially start coaching your team and take any of the training courses. If you cannot make the Coaches Meeting, we will need to make a back-up plan to get this step completed. Please contact me, coaches@yortfamily.com and Jane Duperrault, jane.duperrault@stanford.edu, to make other arrangements. Delays in getting past this step will impact how quickly you can get started with the season.

TRAINING COURSES:

As described above, you will need to complete your registration process on eAYSO, before you can take any courses (on-line or on the field). This year, in addition to SAFE HAVEN, age group appropriate training is REQUIRED of at least one coach on the team. Ideally, ALL coaches on the team will take one level of training to get closer to the required level. Please see the specifics below. Much of this information is also contained at the Region 43 (www.ayso43.org/coaches/training), Region 45 (www.ayso45.org/coaches/training), Area 2A (www.ayso2a.org/calendar/calendar.php), or National AYSO (www.ayso.org/resources/coach_res.aspx) websites.

Safe Haven Coach: This is a REQUIRED course for all coaches including Assistant Coaches. The good news is that completion of AYSO Safe Haven Certification is a **one-time requirement**. Once you have taken the training, it is good for life. There may be opportunities for taking this training in person, but the easiest way to complete this requirement it to take the training online.

- You must have your eAYSO ID in order to sign into the online class. You can view this by logging into www.eayso.com (see above).
- Visit aysotraining.org, AYSO's online certification and training site.
- Choose the **Safe Haven for Coaches** course.
 - Safe Haven for Coaches satisfies the requirement for referees
- Print a copy of the certificate of completion after you have finished the course.
- Please bring a copy of this certificate to any training session you might attend – especially for any first time referee or coach training sessions.

Training Matrix: In compliance with AYSO's National Coaching Program, AYSO offers a number of **Coach Training Courses** during the month of August. **Training to or above the level of team you are coaching is required for head coaches and strongly encouraged for assistant coaches.**

Division You Are Coaching	Minimum Coach Training Requirement
U06	U-6
U07 and U08	U-8
U10	U-10
U12	U-12
U14	Intermediate
U16 and U19	Advanced (See Note)

Note: One exception to the above requirement is that for 2009, AYSO Area 2A is only requiring U16 and U19 coaches to be Intermediate Coach Certified.

Age Group Appropriate Training: The only pre-requisite for the U-6, U-8, U-10 and U-12 Coach Certification courses is to be Safe Haven for Coach certified.

- U6: I will send out more specifics to the U6 Coaches directly with more specifics about on-line training tools.
- U7/U8: On-line training is available for U-8. Although not a substitute for the experience gained by taking the courses in person, the U-8 coach on-line course satisfies the requirement for being U-8 Coach Certified. See Finding and Registering for Courses (below) to find courses to take in person. For the online classes:
 - You must have your eAYSO ID in order to sign into the online class. You can view this by logging into www.eayso.com.
 - Visit aysotraining.org, AYSO's online certification and training site.
 - Choose the course you wish to take.
 - When complete, print out the certificate of completion and save it in your files.
- U9/U10: On-line training is available for U-10. The U-10 course requires a field portion to finish the certification process which is not currently offered stand-alone. While recommended, completing U8 training is not required to complete the U10 training. See Finding and Registering for Courses (below) to find courses to take in person. For the online classes:
 - You must have your eAYSO ID in order to sign into the online class. You can view this by logging into www.eayso.com.
 - Visit aysotraining.org, AYSO's online certification and training site.
 - Choose the course you wish to take.
 - When complete, print out the certificate of completion and save it in your files.
- U12: This course is only offered in person and sponsored by Area 2A. While recommended, U10 training is not a requirement for the U12 course. See Finding and Registering for Courses (below) to find courses to take in person.
- Intermediate Coach (U14): This course is only offered in person and sponsored by Area 2A. The Intermediate Coach Certification course requires U-12 certification as a pre-requisite. See Finding and Registering for Courses (below) to find courses to take in person.
- Advanced Coach (U16/U19): This course is only offered in person and sponsored by Area 2A. The Intermediate Coach Certificate is required for this course as a pre-requisite. There is one remaining course in Foster City on the weekend of August 27. See Finding and Registering for Courses (below) to find courses to take in person.

Finding and Registering for Courses: Due to staffing limitations, Region 43 is not offering any in person training this year. We are relying solely on the courses offered by the other regions in Areas 2A (ours), 2N and 2J. To view their training calendars, you can go directly to their sites (see below). Please follow their instructions and RSVP so that they know the quantity of training material to order. Please remember that you are a guest when you take training in their region/area.

- [Region 26](#) – Palo Alto
- [Region 43](#) – North Los Altos
- [Region 44](#) – Sunnyvale
- Also, check the [AYSO Area 2A](#) Site for additional listings
- [AYSO Area 2J](#) covering Cupertino, Saratoga and West San Jose
- [AYSO Area 2N](#) covering Redwood City and north

Another option is to use eAYSO to find and Pre-Register for courses in the nearby regions and areas. Many of those Regions may want you to Pre-Register for any courses that you plan on attending. Here's how to do both:

- 1) Go to www.eayso.org and log in.
- 2) Find "Lookup – Courses" in the lower right area of the screen and click on it
- 3) You can search by course and Section (2), Area (A, J, or N) or Roster # of the course you would like to attend. Click Search when you have the proper information selected.
- 4) Click on the bubble to the left side of the Course Name and click on "Course Signup"
- 5) Type in your Last Name and then click on "Search for a Volunteer" and your name should now pop up
- 6) Click on the bubble to the left of your name then click "Add Attendee to Program Roster".
- 7) A reminder that you must be a registered AYSO volunteer and be AYSO Safe Haven certified prior to taking any coach training course.
- 8) Congratulations! You are now signed up for a coach certification course.

Some Upcoming Training Events:

U8

Course signup

Use the filters to find the course for which you wish to sign up. The filters allow you to search broadly or to hone in on a specific course. Available courses will be displayed based upon your filter selections (Section, Area, Region, Course Name, Date of course offering, Roster Number).
Select the courses which interest you by clicking in the circle in the column to the left of the course names.
Click 'Course Signup' to submit your choice(s).

State: City: Section: Area: Region:

Start date: End date: Roster #: Course:

<input checked="" type="checkbox"/>	Course name	Roster #	S/A/R	City	State	Start date	Contact name	Email	Telephone	Comments
<input type="checkbox"/>	U-8 Coach	201004047	2/A/0045	Mountain View	CA	08/28/10	Giddings, Virginia	vigo@cornell.edu	6509601151	9-11 AM Bubb Elementary
<input type="checkbox"/>	U-8 Coach	201004067	2/A/0026	Palo Alto	CA	08/14/10	Bungarden, John	cbungarden@aol.com	6504946066	Time 8:30-1:30
<input type="checkbox"/>	U-8 Coach	201004044	2/A/0043	HE View	CA	08/07/10	Giddings, Virginia	vigo@cornell.edu	6509601151	8:30 AM - 1:30 PM
<input type="checkbox"/>	U-8 Coach	201004078	2/A/0044	Sunnyvale	CA	08/05/10	Andrews, Mark	marksagitandrews@sbcglobal.net	4089401148	Please take...

U10

<input checked="" type="checkbox"/>	COURSE name	Roster #	S/A/R	City	State	Start date	Contact name	Email	Telephone	Comments
<input type="checkbox"/>	U-10 Coach	201004066	2/A/0026	Palo Alto	CA	08/15/10	Bungarden, John	cbungarden@aol.com	6504946066	Time 8:30-1:30
<input type="checkbox"/>	U-10 Coach	201003991	2/A/0026	Palo Alto	CA	08/07/10	Bungarden, John	cbungarden@aol.com	6504946066	8:30-12:30
<input type="checkbox"/>	U-10 Coach	201004080	2/A/0044	Sunnyvale	CA	08/05/10	Andrews, Mark	marksagitandrews@sbcglobal.net	4089401148	Please take...

U12

✓	Course name	Roster #	S/A/R	City	State	Start date ▼	Contact name	Email	Telephone	Comments
<input type="radio"/>	U-12 Coach	201002276	2/N/0107	San Carlos	CA	08/28/10	Husman, Gjalit	gjait.husman@codexis.com	6505937535	tentatively...
<input type="radio"/>	U-12 Coach	201003816	2/A	Mountain View	CA	08/28/10	Madison, James	jmcoach@aol.com	6503243491	
<input type="radio"/>	U-12 Coach	201004089	2/A/0026	Palo Alto	CA	08/21/10	Bungarden, John	jbungarden@aol.com	6504946066	Time 9-3:00...
<input type="radio"/>	U-12 Coach	201000893	2/C/0305	Concord	CA	08/21/10	Munoz, JORGE	coachmunoz63@hotmail.com	9252562950	
<input type="radio"/>	U-12 Coach	201001188	2/N/0062	Foster City	CA	08/18/10	Shields, Deron	dmsshields@comcast.net	6505710593	
<input type="radio"/>	U-12 Coach	201003677	2/A	Portola Valley	CA	08/14/10	Madison, James	jmcoach@aol.com	6503243491	
<input type="radio"/>	U-12 Coach	201003278	2/D/0218	Davis	CA	08/14/10	Hemes, Peter	pjhemes@ucdavis.edu	5307502049	
<input type="radio"/>	U-12 Coach	201002998	2/N/0110	Hillsborough	CA	08/12/10	Wilson, Craig	craigwilson@gmail.com	6503446013	
<input type="radio"/>	U-12 Coach	201001161	2/N/0062	Foster City	CA	08/11/10	Shields, Deron	dmsshields@comcast.net	6503710593	
<input type="radio"/>	U-12 Coach	201003993	2/A/0026	Palo Alto	CA	08/08/10	Bungarden, John	jbungarden@aol.com	6504946066	9:00-3:00...

12

Intermediate

✓	Course name	Roster #	S/A/R	City	State	Start date ▼	Contact name	Email	Telephone	Comments
<input type="radio"/>	Intermediate Coach	201003815	2/D	Davis	CA	08/28/10	Hemes, Peter	pjhemes@ucdavis.edu	5307502049	
<input type="radio"/>	Intermediate Coach	201003819	2/A	Mountain View	CA	08/28/10	Madison, James	jmcoach@aol.com	6503243491	
<input type="radio"/>	Intermediate Coach	201003817	2/A	Portola Valley	CA	08/14/10	Madison, James	jmcoach@aol.com	6503243491	
<input type="radio"/>	Intermediate Coach	201001759	2/B	San Bruno	CA	08/06/10	Keefer, John	rct@mllbraeavio.org	6506922994	This course...
<input type="radio"/>	Intermediate Coach	201001157	2/N/0062	Foster City	CA	08/06/10	Shields, Deron	dmsshields@comcast.net	6505710593	

Best Regards,
Chuck